



# Council for Standards in Human Service Education

*Assuring the quality, consistency, and relevance of human service education programs.*

<http://www.cshse.org>

3337 Duke Street, Alexandria, VA 22314-5219

571-257-3959; [info@cshse.org](mailto:info@cshse.org)

*Elaine R. Green, EdD, HS-BCP*  
President  
Chestnut Hill College

*Jacquelyn Kaufmann, MS, HS-BCP*  
Vice President Program  
Accreditation  
Elgin Community College (retired)

*Gigi Franyo-Ehlers, PhD, HS-BCP*  
Vice President Publications  
Stevenson University

*Donald Unger, PhD*  
Treasurer  
University of Delaware

*Jean Kennedy, MA, LMHC*  
Secretary  
Quinsigamond Community College

*Adrienne Bey, PhD, LCSW, HS-BCP*  
Regional Director: Mid-Atlantic  
Wilmington University

*Stephany Hewitt, MS*  
Regional Director: South  
Trident Technical College, CADC

*Harold Gates, MSSW, CISW, HS-BCP,*  
Regional Director: North Central &  
Midwest  
Madison Area Technical College

*Laura Kelley, PhD, HS-BCP*  
Regional Director: Northwest & Far  
West  
University of Alaska-Anchorage

*Lynn Kellner, PhD*  
Regional Director, New England  
Fitchburg State University

*Shawn Worthy, PhD, HS-BCP*  
Regional Director: Southwest  
Metropolitan State College of  
Denver

*Lori Connors-Tadros, PhD*  
Public Member

June 2, 2013

Ms. Pamela Elfenbein, Program Coordinator  
Human Service Delivery and Administration  
UNIVERSITY OF NORTH GEORGIA  
P.O. Box 1358  
Gainesville, GA 30503

RE: Application for Initial Accreditation

Dear Ms. Elfenbien:

As you are aware, the Council for Standards in Human Services Board met in May, 2013, to consider applications for accreditation. I'm so pleased to formally welcome the University of Georgia BA Degree Program in Human Service Delivery and Administration to our list of exemplary accredited program!

There are many notable strengths to your program, to include:

- Strong institutional support at the Presidential, Provost, and Dean levels
- A good foundation based upon program assessment and evaluation
- Strong enrollment trends and demonstrated need in the region
- A strong focus on service learning
- A strong commitment to multiculturalism and diversity
- Multidisciplinary faculty who are academically strong and possess significant applied experience
- A well-organized course of study including a hardy field placement requirement of 650 hours
- Numerous and varied placement agencies that often provide employment for graduates
- An engaged advisory board that is in process of expanding membership and increasing advocacy activities for the program. The founding members represent local community based agencies, current placement agencies, and human service employers.
- A level of student support that is enthusiastic and remarkable

## REQUIREMENTS FOR REACCREDITATION

Your next self-study will need to provide evidence that the following issues, related to the standards, have been remediated:

- Standard 1, specification e: Expand program demographic data to include number, gender, and diversity
- Standard 4, specification c: The assessment evaluation data should be made more accessible to the public, particularly with regard to student achievement. The information needs to be published on the program website. *(It is our understanding that this has been recently accomplished)*
- Standard 5, specification e: Write a specific policy related to managing students with behavioral and legal problems. Develop student dismissal policy, based upon a “Fitness for the Profession” policy.

## RECOMMENDATIONS NOT REQUIRED BY THE STANDARDS

The following are recommendations, not requirements. They are offered for your consideration towards strengthening your program as it relates to the standards:

- Standard 2, specification d & e: More clearly define multidisciplinary and expand discussion of theoretical base.
- Standard 4: Review the language in assessment with goal of specificity and clarification particularly with regard to the use of “student analysis of narratives”.
- Standard 5, specification c: Include information for Disability Support Services in the Student Manual
- Standard 7, specification b: Document and clarify how essential program roles are fulfilled by the program. Link faculty and staff positions with these program roles. Seek to assign faculty directly to the HSDA program
- Standard 10, specifications a & d: Develop formal policy for students seeking credit for prior learning. Develop discussion surrounding informal and formal efforts to collaborate with other Human Service Programs.
- Enhance course syllabi to link course instructional objectives to specific assignments and measurement of student learning outcomes. Particular attention should be directed toward Standards 12, 13, 14, 15, and 16.

This initial accreditation is for the period of May, 2013 through May, 2018. You will be required to apply for reaccreditation in 2018. A self-study will be required at that time, but not a site visit. Please refer to our website at [www.CSHSE.org](http://www.CSHSE.org) for information related to timelines. A copy of this letter will need to accompany your next self-study.

Congratulations! You will be receiving a formal certificate from the CSHSE President, Elaine Green.

Please feel free to contact me should you have questions.

Sincerely,

Jacquelyn Kaufmann, M.S. HS-BCP  
Vice President of Accreditation  
CSHSE  
[kaufmannjackie@gmail.com](mailto:kaufmannjackie@gmail.com)

cc: Elaine Green, CSHSE President  
Chris Jespersen, Dean, College of Arts and Letters  
Patricia Donat, Provost