

Provost's Council Meeting Minutes

Monday, May 20, 2013, 2:00 p.m.

5.20.13 Meeting Agenda

- Dr. Cosgrove moved to approve the agenda. Dr. Skipper made the second.

5.6.13 Meeting Minutes

- The minutes were approved as written.

New Faculty Orientation

- Dr. Mary Carney reviewed the schedule for the upcoming new faculty orientation August 6-8. Dr. Bodri requested that Dr. Carney present the plan to the Deans' Council for further discussion. Dr. Oates will add this item to the next Deans' Council agenda. Recommendations were made for condensing the schedule.

Second Reading Items

- Promotion & Tenure Policies & Procedures. Dr. Cosgrove discussed the latest changes. Recommendations were made for additional revisions. The policies and procedures were approved with revisions. Dr. Cosgrove will make the final edits before the policies and procedures are reviewed by the Academic Affairs Committee.
- CHIN 3250 and 3260 Course Title Revisions. Approved with no discussion.
- CHIN 2003, 2004, 3001, 3002 Renumbering. Approved with no discussion.
- Gender Studies Minor. Approved with no discussion.
- Anthropology Minor. Approved with no discussion.
- HSDA Minor. Approved with no discussion.
- Department of Psychology Name Change. Dr. Oates reported notes from Dr. Donat that indicated the President already approved the department's name change to Psychological Science. The change in the degree name has not been approved. Dr. Young stated the change in degree name was already approved by the Academic Affairs Committee. Dr. Oates will verify the approval of the degree name change.
- MGMS Course Revisions. Approved with no discussion.
- MAED 3002 and 3003. Following discussion regarding changes in the accreditation standards, the courses were approved effective fall 2014 with one opposing vote from Dr. Bellon.
- TSLE 6001, 6002, 6003, 6004. Approved with no discussion.
- EDUC 2120, 2130. Approved with no discussion.
- Faculty Absence from Class. Dr. Oates reported on the previous discussion of this policy. Beth Arbutnot reviewed the policy for appropriateness and did not recommend any changes. It was noted that faculty who use FMLA are charged eight hours a day, and no online instruction can occur while under FMLA. The policy was approved as written.
- Multiple Majors and Second Degree. Dr. Oates reported this item was tabled at the last meeting due to concern about limiting the number of hours that may be double counted in the second degree program to 15 hours. After investigation of the purpose of the limit and comparison of policies among institutions, the statement was stricken from the policy. The policy was approved as amended.

- UNG AP Course List Scores. Dr. Oates noted a finalized list of approved UNG AP courses and appropriate scores was received. The list was approved with no discussion.

First Reading Items

- Mathematics P&T Guidelines. Dr. Mayo moved to approve the guidelines. Dr. Bodri made the second. The motion to approve the first reading carried.
- ENGL 3140 to 4140. Dr. Cosgrove moved to approve the change in course number to ENGL 4140. Discussion ensued about adding a maximum number of repeatable hours and variable credit for the course. Dr. Oates will report back on these issues during the second reading. The motion to approve the first reading carried.
- RSCH 1501 and 1502. Dr. Prosser moved to revise the course descriptions to more accurately reflect the courses. Dr. Cosgrove made the second. The motion to approve the first reading passed.
- Academic Integrity Violation Policy. This policy indicates that all academic integrity violations are now handled through the Student Conduct Office. Dr. Skipper moved to approve. Jason Pruitt made the second. The motion to approve the first reading carried.
- Reporting Grades. Dr. Bodri moved to approve the policy. Dr. Marker made the second. The motion to approve the first reading carried.
- Administrative Withdrawal Policy. Dr. Cosgrove moved to accept the policy. Dr. Prosser made the second. The motion to approve the first reading carried.

Meeting adjourned at 3:40 p.m.

Minutes respectfully submitted by Melissa Adams.