

Deans Council Minutes
Wednesday, August 8, 2012
3:00 p.m.
Day Conference Room

Attendance: Dr. Pat Donat (VPAA), Dr. Terry McLeod (AVPAA), Dr. Sherman Day (UC@GA400), Dr. Mike Bodri (SHP), Dr. Bob Michael (SOE), Dr. Richard Oates (AVPAA), Dr. Chris Jespersen (A&L), Dr. Donna Mayo (MCSB)

Minutes this week: Dr. Oates

- I. Course/lab fees – Oates
 - a. Lab fees are set for AY13. Course and Lab fee proposals for AY14 will be submitted to BOR in December. Additional fee questions were asked. Questions that were related to business policy will be forwarded to Mac McConnell.
 - i. Question: If we raise lab fees on common courses within the new university, will alignment of fees be considered a fee increase?
 - ii. More information is needed regarding how the course fees are being spent.
- II. Summer calendar – Donat
 - a. Dr. Bodri asked if there was a SACS requirement about the number of days within a semester session. Dr. Donat said there is no minimal number of days but we are held to the number of contact hours. He expressed concerns about the pedagogical appropriateness of a 4-week session.
 - b. Dr. Jespersen also expressed concerns about the 4-week session as forwarded to him from visual arts and modern languages.
 - c. Discussion about alternate proposal developed by Dr. McGinnis with 6 semester terms.
 - d. Discussed alternate summer proposal from Dr. Oates. The council would like the options and asked for further details.
- III. **Revised General Education learning outcome – Donat**
 - a. Dr. Donat presented the revised Area B learning outcome. It was discussed whether a program could require a foreign language in Area B. Programs can't require a specific course but can put the course in the upper 60 hours with a note "if not taken in Area B" where the hours would then be elective hours.
 - b. Dr. Jespersen expressed concerns with removing the foreign language requirements and he could not support the proposal.
 - c. Dr. McLeod recommended that the DC endorse the learning outcome as written with the recommendation that a sufficient # of hours are required in Area B to require a foreign language course and an additional general global course. **The Council approved the recommendation.**
- IV. Organizational charts – Donat
 - a. The deans are asked to submit a draft organizational chart to Dr. Donat so she can begin vetting options with Dr. Jacobs.
- V. Academic programs by site – Donat

- a. Reminder that strategic planning matrix with program locations for the next three years is due to Dr. Donat by August 15.
- VI. Revised meeting schedule – McLeod
- a. Dr. McLeod presented the revised meeting schedule for fall semester. Academic Activities will meet twice per month in order to process consolidation policy/program/curricular proposals.

Announcements:

Dr. McLeod talked about students missing the 1st week of class due to participation in 48th Brigade Army National Guard training. He asked that the deans reinforce the importance of faculty not dropping the students for non-attendance and that students must be allowed to make up any missed class assignments and tests.

Dr. Day announced that over 400 students would be attending the University Center @ GA400 this fall.

The meeting adjourned at 4:35pm

Deans Council Agenda
Monday, August 27, 2012
2:30 p.m.
Day Conference Room
Minutes

Minutes this week: Dr. Jespersen. In attendance: Dr. Pat Donat (VPAA), Dr. R. Oates (AVPAA), Dr. T. McLeod (AVPAA), Dr. M. Bodri (S&HP), Dr. B. Michael (SOE), and Dr. D. Mayo (MCSB).

- I. Review/approval of 8/20/12 deans council minutes. The minutes were read, reviewed, corrected, re-read, studied for hidden meanings, and approved on a motion from R. Oates and second from B. Michael. Decoder rings were returned to the VPAA.
- II. School of Arts & Letters course approvals – Jespersen. The CRJU courses were 2nd reading and were approved.
 - a. CRJU 2001
 - b. CRJU 2002
 - c. CRJU 4850C
 - d. Other A&L CAFs in folders at G:\North Georgia Share\Deans Council\DC 2012-2013\Items for 8-27-12 DC. Motion by Oates to approve deletions, revisions, and additions per new curricula for the new institution in January. Discussion moved to put all course deletions, additions, and revisions into spreadsheet rather than push through as individual paperwork. DC thought this wise. CRJU revision to CJ Concentration in MPA approved.
- III. Cross-listed course numbering – Dean Michael. B. Michael proposed setting rational rules for undergraduate/graduate cross-listed courses. Discussion ensued. Deans asked why rules had to be rational. Decision reached to make no course below 3000 eligible to be cross-listed with a graduate course. B. Michael also made a request to offer cross-listed courses after 5:00pm. Evidently teachers work during the day.
- IV. Undergraduate and graduate programs for approval. All A.A., A.S., B.A., B.S., and B.A.S. programs were approved unanimously except Communication, which still merits discussion. Three one-year certificates were approved. Other certificates were also approved. All programs and certificates will be reviewed for enrollment.
- V. Review of plan for H. Davis visit on Wednesday. Plans were finalized. B. Michael made a suggestion regarding C. Jespersen's new car. There were three total such mentions in DC this week.
- VI. P. Donat made a few announcements: Holiday Luncheon is tentatively scheduled for December 14. November 30 is scheduled for ceremony for naming Special Collections room in library in honor of Dr. David Potter. November 2 for Honors dinner for prospective NG students currently in high school. Top 100 scholars event will tentatively be held on October 18. September 13 is ribbon-cutting ceremony for Gaillard Hall.
- VII. R. Oates offered a walk on in honor of C. Jespersen. UNIV 1500 Independent Study reviewed as a new course. 2nd reading. DC approved.

- VIII. P. Donat offered a walk on because she's the boss. The Academic Affairs Coordinating Group is upholding the recommendation of the Academic Policy workgroup to eliminate the physical education requirement as a graduation requirement for the new institution. DC endorsed unanimously.
- IX. DC agreed to take Labor Day off. Next meeting is September 10. Meeting adjourned at 3:35.

Deans' Council Agenda
Monday, September 17, 2012
2:30 p.m.
Day Conference Room

Attending: Mike Bodri (SHP), Pat Donat (VPAA), Chris Jespersen (A&L), Donna Mayo (MCSB), Bob Michael (SOE), Richard Oates (AVPAA), Kathy Sisk (AVPAA)

- I. **Review/approval of 9/10/12 Deans' Council minutes** – minor corrections were made

- II. **Core Curriculum Consolidation Work Group's proposal** – After extensive discussion, the council members agreed to return the Core Curriculum proposal to the Work Group for consideration of the following recommendations:
 - a. Areas A, C, and D should remain as recommended by the Work Group.
 - b. Area B should be seven (7) hours, thus allowing for a combination of 2-, 3-, and 4-hour courses.
 - c. Area E should be nine (9) hours. Three (3) hours would be selected from among the three courses recommended to meet the US and Georgia Constitution and history requirement. The remaining six (6) hours would be selected from among the list of courses provided under both the proposed Social Sciences and Global Issues categories. It was also recommended that the two categories be combined into one category: Social Sciences. It was further recommended that two (2) hour courses in the core curriculum be limited to Area B to allow for a greater number of choices in that area.
 - d. The elimination of flexible hours in Areas B and E will ensure that students will complete the core curriculum at 60 hours.

- III. **Three-year academic plan** – Final edits to the three-year academic plan are to be sent to Richard Oates as soon as possible.

- IV. **Other business** – a college curriculum review committee and a college grade appeal committee were used as examples of how Academic Affairs is examining process efficiencies might best be applied to the consolidated university's academic processes.

- V. **Walk-on** – Although there was very little levity in the council meeting due to the weighty decisions that had to be addressed, particularly in terms of ensuring a smooth transition to the University of North Georgia, the council members did request an update on the status of Dean Jespersen's new Audi A 3 Diesel. Dean Jespersen succinctly replied, "Fine."

VI. Meeting adjourned.

Respectfully submitted,
Bob Michael

Deans Council Minutes
Monday, October 15, 2012
2:30 p.m.
Price Memorial

Attendance: Dr. Pat Donat (VPAA), Dr. Terry McLeod (AVPAA), Dr. Richard Oates (AVPAA), Dr. Mike Bodri (SHP), Dr. Sherman Day (UC@GA400), Dr. Chris Jespersen (A&L), Dr. Donna Mayo (MCSB), Dr. Bob Michael (SOE)

Special guest appearance: Dr. Ryan Shanks

Minutes this week: Bodri

I. Review/approval of 10/01/12 deans council minutes. M. Bodri moved, R. Oates seconded. Approved!

II. Core curriculum proposal – R. Shanks briefed the DC on the nexus of the proposal brought before the DC, the recommendation made by the DC to the core curriculum working group, and the academic activities committee at GSC. The committee waited to meet until a written set of recommendations (wordsmithery courtesy of B. Michael) was provided for review. The proposal as provided to the DC reflected the following principle changes: Area B would require 7 credit hours of classes, 3-4 in language (1001-2002 level) and the remainder in global coursework. Two courses in Area B were modified to be more global in content and the current list of selections is quite extensive. Area E was also modified: while remaining at 9 hours, 6 would be required from History and Government and 3 from the behavioral sciences. Behavioral sciences include ANTH, PSYC, SOCI and ECON.

R. Shanks informed the DC that the recommendation was already approved by the AA committee at GSC and by the Core Curriculum Working Group.

The decision of the DC was to move the proposal forward to both the NGCSU faculty business meeting and the AA committee with a set of recommendations from DC in regards to modifying the proposal. Briefly, the suggestions were primarily regarding Area E and these would reduce the History and Government requirement to 3 credits and increase the course offerings available for the remaining 6 credits to reflect the liberal arts nature of the core and provide additional opportunity for students to take another course that emphasizes global issues.

If the AA committee does not approve the Core Curriculum proposal, the “Blue Group” will resolve the discrepancies in the approved curricula.

III. Other – the President announced the selection of the UNG mascot.

IV. Walk on’s – what’s DC without at least one walk on from C. Jespersen! Eyes rolled, folks groaned, and we quickly dispatched with his proposal to add SOCI 3180 (Social Movements and Collective Behavior) to the list of acceptable courses for the gender studies minor until the course description could be altered to reflect the relationship between this course and the minor. No difficulties with future approval are anticipated once the change is made.

Adjourned 4:05PM

Note: In the interest of not insulting anyone's sensitivities, these minutes were abridged by eliminating all use of profanity by the members of the Dean's Council. As such, they are considerably shorter and we are doing our part to conserve resources if anyone chooses to print out this missive.