
Disclosure of Records

Family Educational Rights and Privacy Act (FERPA)

FERPA affords students three basic rights:

1. The right to inspect and review their education records.
2. The right to have some control over the disclosure of their education records.
3. The right to seek to amend incorrect education records.

FERPA applies to all institutions that receive funds administered by the Secretary of Education. FERPA applies to the education records of individuals, regardless of age, who are currently or who have been in attendance in postsecondary institutions. Education records are those records which are directly related to a student and are maintained by an institution or a party acting for the institution.

Except under conditions specified in the Act (see Annual Notification below), institutions may not disclose information contained in a student's education records without the student's written permission to any third party, including parents.

Students

[Annual Notification](#)

[Request for Non-Disclosure](#)

[Request Authorized Disclosure](#)

Parents

[Information](#)

Faculty and Staff

The tutorial is password protected. Please contact the Registrar's Office if you do not know the username and password at 706-864-1798.

[Tutorial](#)

Resources

[US Department of Education](#)

Important Dates

June 3

First Short Session
Withdrawal Deadline

June 12

Summer Graduation
Application Deadline

June 17

Last Day of Classes - First
Short Session

June 24

Full Session Withdrawal
Deadline

June 24

Classes Begin - Second Short
Session

June 24-25

Add/Drop - Second Short
Session