
FERPA Tutorial

This tutorial for all employees is intended to provide information about the Family Educational Rights and Privacy Act of 1974 (hereafter referred to as FERPA), how FERPA laws govern the protection of our students' privacy, and how complying with FERPA laws and guidelines affects your job responsibilities at the University of North Georgia.

An educational institution that receives funds under any program administered by the U.S. Secretary of Education must comply with FERPA. The University of North Georgia is then legally responsible for protecting the confidentiality of students' education records. In response to our role as "custodian" of students' records, all employees must review this tutorial, answer the quiz questions, and submit the confidentiality agreement as a requirement of their employment. For new employees whose job duties require access to students' records, this tutorial must be completed before they are granted electronic access to student records via Baseline Banner, Banner Web, and/or D2L.

This tutorial is password protected. To continue with the tutorial, please enter the given user name and password.

If the user name and password is unknown, please contact the Registrar's Office at 706-864-1798.

[Exit the tutorial](#)